Strategic Planning And Deployment Document

(2020-2025)

Strategic Goals

The passionate team of our institute after several discussion and planning and guided by the Mission and Vision of the Institutes, Quality Policy, Core Values and Stake holder's expectations framed the Institutions strategic Goals.

Institution Strategic Goals:

- Following effective teaching learning process
- 2. Developing and following leadership and participative management
- 3. Establishing a continuous Internal Quality Assurance System
- 4. Ensuring good governance
- 5. Ensuring student's development and participation
- 6. Ensuring staff development & welfare
- 7. Developing financial management
- 8. Put emphasize on Institute Industry interaction and partnership
- 9. Development of entrepreneurship
- Encouraging research and development work
- 11. Increasing internal revenue generation
- 12. Increasing Alumni Interaction and participation and Outreach activities
- 13. Engagement in Community Services and Activities
- 14. Developing physical infrastructure
- Getting memberships of professional bodies, Local chapters, student's chapter etc.

Strategic Planning (2020-2025)

| Academic planning and preparation of Academic Calendar Development of teaching plan as per INC and MUHS norms Use of more teaching aids and adopt more ICT Development of e- learning resources Promote research culture & facilities Provide mentoring and personal support Follow a transparent and fair feedback system Conduct training based programs |
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| Evaluation parameters and benchmarking Continuous assessment to measure outcomes Performance development through credit system Implementation of best practices |
| Decentralize the academic, administration and student related authorities & responsibilities Prescribe duties, responsibilities and accountability Establishment of functional committees |
| Establishment of IQAC done Framing of Quality Policy & publishing regularly Formation of Quality Monitoring Committee & functioning Educating & Training of all employees Periodic check & guidance for quality improvement Establishment of audit team and process Audit for remedial measures Promoting best practices Annual report preparation & submission |
| Vision, Mission development & their articulation in every key position Evaluation of Institute's performance and benchmarking Institutional strategic goals setting Institutional Strategic development plan Monitoring and Implementing the Quality Management Systems Following organization structure Smooth Working of statutory committees Establishing E governance Leadership development through decentralization Establishing internal audit committee Code of conduct & policy formulation, approval & implementation Establishing fair and transparent performance appraisal system |
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| Student's | Budget allocation for student development programmes and activities |
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| development | Formation of student council |
| and participation | Student's representation in various committee and cell |
| | Participation in competitions |
| | Organizing competitions |
| | Rewards & recognitions of achievers |
| | Participation in extracurricular activities |
| | Participating in social and welfare activities |
| Staff | Recruitment Policy formation & implementation |
| development & | Staff performance evaluation system |
| welfare | Staff Training for quality improvement |
| | Best possible work facilities & infrastructure facilities |
| 7. | Code of conduct, service rules & leave rules |
| | Staff welfare policy implementation |
| | Rewards, recognitions and incentives |
| 1 | Deputation for seminars, conferences and workshops etc. |
| | Sponsorship/ Motivation for qualification improvement |
| | Support for research, consultancy, innovations |
| Financial | Framing & implementation of Purchase and Financial policies |
| management | Department wise Budget planning and allocation |
| | Forecasting income & expenditure |
| | Effective functioning of purchase committee |
| | Plans for Emergency Fund |
| | Budget formulation & approval through Finance Committee |
| | Periodic Audit |
| esearch and | Dedicated R &D facilitation Centre |
| nnovation | Establish and develop Laboratories with more research facility |
| | Fund generation through Project proposals |
| | Apply for Government/Non-Government industry, sponsored funds |
| | Collaborations with Government & Private Institutes, Universities and |
| | Research Organizations |
| | Applying for patent |

| Alumni | Formation of Alumni association, participation and registration |
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| Interaction | Data base creation, Regular interactions with alumni and networking Recognition of successful alumni Organizing for guest lecturers/workshops Exploring Contributions Sponsorships/scholarships/fund generation |
| Community Services and Outreach Activities | Budget from institution resources/Faculty/students /other donors Identify community and social development work Identify challenges of society for development work Provide health care facilities Conducting awareness camps |
| Physical infrastructure | Infrastructure building development & modification Smart Class rooms, Tutorials, Seminar halls Modernization of Laboratory & equipment More ICT enabled classrooms Library infrastructure up gradation System up gradation Functional facilities for e-learning Safety & Security management Water facility Developing sports (indoor/outdoor) facilities Plantations Rain water harvesting Renewable Energy usage Hygiene, zero plastic & green campus Recycling of water |

Strategy Implementation and Monitoring

After approval of Strategic development plan the next step is its implementation. During implementation the progress of strategy shall be measured from time to time. Hence the measurable success indicators are clearly spelt out in the implementation document. The Principal along with College Council and other team member will be the custodian for strategic plan and its deployment.

Implementation at Institute Level

| Strategic development plan | Implemented & monitored by |
|-------------------------------|---|
| Governance & Administration | principal, members of college council, administrative officer |
| Students Admissions | principal ,HODs, Admission team, Students section |
| Statutory Compliance | principal, HODs, Coordinators |
| Infrastructure (physical) | principal, Members of college council, Administrative |
| Infrastructure (Academics) | principal, HODs |
| Teaching- Learning | principal, Faculty and Staff |
| Research& Development | Principal, HODs |
| Students Development | principal ,HODs |
| Departmental Activities | HODs and Faculty |
| Quality Assurance | IQAC team |

Measurable during Implementation

| Effective | ✓ No. of teaching aids |
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| teaching | ✓ Syllabus completion |
| learning | ✓ Seminars |
| process | ✓ No. of learning resources ✓ No. of student counseling/mentoring ✓ Result of examinations (Pass, First classes, Distinctions) ✓ Student feedback |
| Leadership and | Reporting structure in place |
| participative management | ✓ Decentralization in various domains - academic, administration, staff welfare, student development, infrastructure management - appointments ✓ code of conduct - duties, responsibilities and accountability |
| | ✓ Function of statutory committees – no. of meetings, minutes of meetings ✓ Planning & implementation |
| Internal Quality Assurance System | ✓ Number of IQAS initiatives ✓ Audits Reports |
| Good governance | ✓ Vision, Mission, Dissemination & Review |
| | ✓ Organization structure in place |
| | ✓ Degree of decentralization |
| | ✓ Degree of E governance |
| | ✓ Resource mobilization |
| | ✓ Staff appraisal |
| | ✓ Service rules & benefits |
| Student's | ✓ Number of student participation |
| development and participation | ✓ Number of skill development programmes |
| participation | ✓ Number of sports, technical, cultural events organized |
| | ✓ Sports infrastructure provided |
| | ✓ Funding for sports |
| | ✓ Regional, National & International competitions participated |

| Staff | ✓ Number of Staff attending training programs |
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| development & welfare | ✓ Staff training programs organized |
| G Wellare | ✓ Number of staff welfare programs |
| | ✓ Staff awards/ recognitions/ incentives |
| Financial management | ✓ Annual Budget forecasting income & expenditure |
| | ✓ Utilization / Allocation of funds Internal & External Audit |
| Alumni Interaction | ✓ Alumni data base |
| | Number of interactions |
| | Contribution towards students development |
| Community Services and Extension | ✓ Health awareness camps provided |
| | ✓ Number of social projects undertaken |
| Activities | ✓ Number of social welfare or outreach programs done |
| Infrastructure - physical | ✓ Number of buildings, class rooms added |
| | ✓ Removal of obstacles |
| | ✓ New Laboratories added |
| | ✓ New equipment added |
| | ✓ Annual budget allocated & utilized |
| | ✓ Harvesting & Recycling of water |
| | ✓ Renewable energy source development |
| | ✓ Green initiatives |
| Infrastructure- Academic | ✓ Numbers of reference and standard book |
| | ✓ Number of National & International journals |
| | ✓ Digital Library |
| | ✓ Smart Classroom |
| | ✓ ICT enabled classrooms |

Monitoring of strategic plan

The implementation of strategic plan will be monitored time to time by Principal, College Council and other committees through periodic review. The section heads will prepare the detailed progress report and present it in the review meetings. The benchmarking of quality standards and its monitoring, evaluation of attainment will be carried out by the IQAC independently. The IQAC will report the findings to the College Council. With thorough analysis of outcomes and based on IQAC report, the above will recommend the corrective actions, need of further processes and deployment of resources. All these reports will be forwarded for further discussions and implementation by the Board of Trustees.

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